



## PS11 PTA General Membership Meeting Minutes

August 30, 2023 | 7:00 pm ET | 212 Participants

**Welcome (Co-President, Seble Tareke-Williams)** – The meeting was called to order at 7:05 pm. Seble provided an overview of the PTA, its mission, monthly meeting format and schedule. PTA Meetings are virtual, generally held on the third Wednesday of each month at 7 pm unless there is a DOE calendar conflict. Seble then introduced the PTA Executive Board.

**2022-23 Financials and 2023-2024 Budget (Treasurer, Janelle Benjamin)** – Janelle provided an update of the PTA's financials last year, including a profit of approximately \$59K largely from ASE profits and Raise11. She then presented the PTA's 2023-24 budget projections, which included anticipated revenue of \$1.88MM and expenses of \$2.3MM. Expenditure items included approximately \$142,000 to support school administrative staff that is underfunded due to NYC DOE budget cuts that the PTA will cover for the school. Since the PTA is starting the year with approximately \$826K cash in hand, the budget projects ending the year with approximately \$400K cash in hand.

Upon motion duly made and seconded, the budget was approved by the general body. The budget as approved by the general body is available online.

**Co-Community Engagement Chairs Report (Lillian Fuller and Chanelle Church)** – The PTA Co-Community Engagement Chairs provided an update on the Back to School Block party scheduled for Saturday, September 9. Seble then provided an update on the School Wellness Committee events, and discussed school uniform and swag sales. After the Block Party the PTA will open the online school store for purchases.

**ASE Update (Simone LeConte-Parker)** – ASE Director Ms. LeConte provided an update on the ASE programs. She also provided an update on anticipated timing for addressing the waitlist. The World Language program is new to ASE this year. If not this semester, the language program will be ready by next semester for Grades 3-5. We use the Fetch Kids app to support safe and efficient student pickup.

**IEP Program (Seble Tareke-Williams)** – Seble provided an update on a virtual session to provide information on IEPs, which will be held on September 19.

**Administration Report (Principal Hope and Assistant Principal Rand)** – Principal Hope welcomed new and returning families, and emphasized the ethos of a strong partnership between the parents and caregivers, and the administration. Assistant Principal Rand provided a comprehensive overview in preparation for the first day of school, including:

- Introduction to the administration team.

- COVID Update – other than reporting positive cases most DOE requirements have been lifted. Caregivers should notify Mrs. Rand, Ms. Hope and their class teacher if the child tests positive.
- All prescribed medications or allergy medication (e.g., epipen) needs to go through the school nurse, Ms. Taylor.
- Learning platforms and communication (Google Classroom and Class Dojo). Don't forget to turn on notifications to receive timely information.

Following the administration's report, the floor was opened for questions. The meeting was adjourned at 8:27 pm.